

**RECORD OF PROCEEDINGS
REGULAR TRUSTEE MEETING HELD JULY 6, 2022**

The Fairfield Township Trustees held a Regular Trustee Meeting Tuesday, July 6, 2022, at the Administration Building, 6032 Morris Road, Fairfield Township, OH 45011, for conducting Township business. Meeting was called to order by Mrs. Hartkemeyer 7:04 PM.

ROLL CALL

Trustee Chairperson, Shannon Hartkemeyer	Present
Trustee Vice Chairperson, Michael Berding	Present
Trustee, Joe McAbee	Absent

PLEDGE OF ALLEGIANCE

PRESENTATIONS

- Flock Camera System Power Point – Chief Chabali
This works off of vehicle, vehicle color and license plates.

OLD BUSINESS/ITEMS FOR BOARD DISCUSSION

- CIC meeting – July 26 or reschedule (no current business necessity)
Motion, made by Mrs. Hartkemeyer, second by Mr. Berding to cancel July 26 CIC meeting.

All in favor.

- Cardiac Monitor Presentation – (Bid process required). Assistant Chief Schumann.

Motion, made by Mr. Berding, second by Mrs. Hartkemeyer for Chief Thomas to start RFQ bid process.

All in favor.

COMMUNICATION

- **Maria Tangi** – Update on Community Garden.

FISCAL OFFICER’S RECOMMENDATIONS AND REPORTS

Fiscal Officer’s Report – Shelly Schultz

Wanted to let you know we are working on a document management company that will let us go totally paperless in the fiscal office. The cost is very reasonable. The yearly cost will be very low. Also, we might want to scan our old documents at Access. This would eliminate storage costs. This company was recommended by SWOCA and they also use them. My goal is to go totally paperless in the fiscal office.

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Recommend motion to approve payment of the bills by the Fiscal Officer.

Motion, made by Mrs. Hartkemeyer, second by Mr. Berding to approve the recommendation.

YES – Mrs. Hartkemeyer, Mr. Berding

McAbee – Absent

ADMINISTRATOR’S REPORT - Julie Vonderhaar

Morris Road property ~ we’ve had the owners here several times with flooding issue. Mr. Goins reached out to Kleingers Group, and they are willing to come out and take a look at the property. Butler County Water & Sewer came out, met with them and gave them several suggestions. They agreed with our assessment that some kind of engineering study needs to be done. It’s going to be somewhere between \$5,000 and \$10,000.

Mrs. Hartkemeyer - This has impact on right-of-way and flooding on Morris Road too?

Mr. Vonderhaar – Correct. This has become a Township issue.

Greenlawn Phase 1 – This continues forward and they are hoping to start in September.

All rights-of-way have been negotiated. Coupons were submitted to fiscal office for payment.

Economic development along Princeton Road in the next 1 to 2 months there are several acceptable uses that are allowed in the BPUD. There are several companies that have expressed an interest. More information will be coming soon on that.

We will have our 4th meeting with the Wellness Committee.

The gas aggregation update – Mr. Deters contacted me this afternoon. They have not seen rates lower than \$1.00. They do believe in the near future they will see a max of .78 cents.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to approve Administrator to contract a civil engineer to evaluate watershed on 7348 Morris Road.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT – Mr. McAbee

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to allow the Administrator to sign up to Duke Energy GCR.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT – Mr. McAbee

RESOLUTION TO APPROVE OPEN PURCHASE ORDER BALANCES #22-95

Resolution to approve open purchase order balances.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #22-95.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT – Mr. McAbee

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RESOLUTION AWARDING PARAMEDIC TUITION PAYMENT TO
FIREFIGHTER/EMT CHAD COMARATA AT A COST NOT TO EXCEED \$10,000
#22-96

Resolution awarding paramedic tuition payment to Firefighter/EMT Chad Comarata at a cost not to exceed \$10,000.00.

Assistant Chief Schumann - This is a scholarship through Butler Tech for some equipment we have donated. This will not come out of pocket for the Township.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-96.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT – Mr. McAbee

RESOLUTION AWARDING PARAMEDIC TUITION PAYMENT TO
FIREFIGHTER/EMT BRYCE HUDSON AT A COST NOT TO EXCEED \$10,000.00
#22-97

Resolution awarding paramedic tuition payment to Firefighter/EMT Bryce Hudson at a cost not to exceed \$10,000.00

Motion made by Mr. Berding, second Mrs. Hartkemeyer by to adopt Resolution #22-97.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT Mr. McAbee

RESOLUTION TO APPROVE PURCHASE OF THREE SHIELD 12 SPEED
DISPLAYS FOR THE POLICE DEPARTMENT FROM ALL TRAFFIC SOLUTIONS
IN THE TOTAL AMOUNT OF \$23,656.00 #22-98

Resolution to approve purchase of three shield 12 speed displays for the police department from All Traffic Solutions in the total amount of \$23,656.00.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-98.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT Mr. McAbee

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to change fund number from 2191 to 2272 for Resolution #22-98.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT Mr. McAbee

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to dispense with the requirement that the motion be read on two separate days.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT Mr. McAbee

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RESOLUTION TO APPROVE PURCHASE OF 13 FLOCK CAMERAS FOR THE POLICE DEPARTMENT FROM FLOCK SAFETY IN THE TOTAL AMOUNT OF \$37,050.00 #22-99

Resolution to approve purchase of 13 Flock cameras for the Police Department from Flock Safety in the total amount of \$37,050.00.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-99.
YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT Mr. McAbee

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to change fund number from 2191 to 2272 for Resolution #22-99.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT Mr. McAbee

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to dispense with the requirement that the motion be read on two separate days.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT Mr. McAbee

RESOLUTION TO ADOPT THE FISCAL YEAR 2023 TAX BUDGET, ATTACHED HERETO AND MADE A PART OF THIS RESOLUTION BY REFERENCE #22-100

Resolution to adopt the fiscal year 2023 tax budget, attached hereto and made a part of this resolution by reference.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to adopt Resolution #22-100.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT Mr. McAbee

RESOLUTION AUTHORIZING THE APPOINTMENT OF PART-TIME FIREFIGHTER/EMT WYATT PHIPPS TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN HOURLY RATE OF \$15.50 PER HOUR WITH A 12-MONTH PROBATIONARY PERIOD #22-101

Resolution authorizing the appointment of part-time Firefighter/EMT Wyatt Phipps to the Fairfield Township Fire Department, at an hourly rate of \$15.50 per hour with a 12-month probationary period.

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to adopt Resolution #22-101.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT Mr. McAbee

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RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING ADMINISTRATOR TO INITIATE COMPLAINT #22-102

Resolution declaring nuisance and ordering abatement on the properties listed below and further authorizing the zoning administrator to initiate complaint.

Motion made by Mr. Berding, second by to Mrs. Hartkemeyer adopt Resolution #22-102.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT Mr. McAbee

ANNOUNCEMENTS

- Fairfield Township Movie Night at Heroes Park – Friday, July 15, 2022 at 8 PM
- Bridgewater Falls Car Show every Tuesday through August 30, 2022, 5 – 8 PM
- CIC Meeting – Tuesday, July 26, 2022 at 6:30 PM CANCELED
- JEDD Meeting – Tuesday, August 9, 2022 at 9 AM
- Fairfield Township Board of Trustees Meeting – Tuesday, August 9, 2022 at 7 PM

BOARD MEMBER COMMENTS

Mr. Berding – I think the Bridgewater Falls car shows are every Tuesday through August 30th.

EXECUTIVE SESSION

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to go into Executive Session, in accordance with:

1. ORC 121.22 G (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

ROLL CALL

Mrs. Hartkemeyer	Yes
Mr. Berding	Yes
Mr. McAbee	Absent

Adjourned into executive session at 7:50 PM

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Trustee’s reconvened at 8:45 PM

Motion by Mr. Berding, second by Mrs. Hartkemeyer to renew Administrator Julie Vonderhaar’s two-year contract. Annual salary of \$100,000 from July 1, 2022 through July 1, 2023 and \$106,000 annually from July 1, 2023 through July 1, 2024. Also, to amend her severance from two months to three months. Also, we are adding a provision that the trustees must notify the Administrator by April 1 of 2024 of an intent not to renew her contract or a new one year contract automatically renews with a 6% increase. All other provisions of her current contract would remain the same.

Motion made by Mr. Berding, second by to Mrs. Hartkemeyer adopt motion.

YES – Mrs. Hartkemeyer, Mr. Berding

ABSENT Mr. McAbee

ROLL CALL

Mrs. Hartkemeyer	Yes
Mr. Berding	Yes
Mr. McAbee	Absent

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to adjourn at 8:45 PM.
All in favor.

Minutes submitted by:

Shelly Schultz, Fiscal Officer

Shannon Hartkemeyer, Trustee Chairperson

Michael Berding, Trustee Vice-Chairperson

Joe McAbee, Trustee

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